

## Introducing Peachtree by Sage 2010

Peachtree is designed for people who take their accounting seriously. It helps small businesses get the numbers right so they can truly understand how their business is performing. For over 30 years, Peachtree has been a comprehensive solution based on real, double-entry accounting principles with module- or screen-level security, audit trails, and automatic accounting checks, so you get the accuracy and control you need to improve your results.\*

\*Features vary by product. Please visit [www.peachtree.com](http://www.peachtree.com) for a list of specific product features.

### Overview of Core Peachtree Features and Benefits

Feature	Benefit
<b>30 Days of Free Support<sup>1</sup></b>	All new customers receive 30 days of free Support upon registration. If there is a question they can't answer, they have 30 days to call us free of charge. Upgrading customers receive 1 free support call within 30 days of registration.
<b>Accounting Controls</b>	You retain better control over your bookkeeping process in Peachtree through the use of Accounting Periods and GL Accounts. In Peachtree, each accounting period (usually a calendar month) can be locked so that the administrator can select who can edit transactions in prior periods.
<b>Check Writing</b>	Write checks with a simplified screen that looks like the manual checks you're used to. And the split screen feature shows "behind the screens" allocations for multi-account tracking just like a personal finance system.
<b>Customizable Reports</b>	Choose from multiple reports to better track, forecast and budget your finances and get the information vital to your business's success and growth. Customize these reports to look the way you want them to.
<b>Extensive, Easy to Use Help</b>	Peachtree provides extensive, easy to use in-product Help. There are multiple search capabilities to help our customers search for exactly what they need.
<b>Internal Accounting Review<sup>2</sup></b>	Up to 15 checks of your data are performed by the Peachtree <i>Internal Accounting Review</i> process. These checks look for suspicious transactions and common accounting mistakes and give the user advice on correcting the transactions
<b>Instructional Demos</b>	Peachtree has over 20 short instructional demos that help customers learn about key functions in the product such as how to make a backup, how to drill down on reports, how to change accounting periods, close out the year and more. These demos are designed to help a new user feel comfortable with Peachtree.

Feature	Benefit
<b>Integration with Microsoft® Word and Excel®<sup>3</sup></b>	Quickly convert information within Peachtree over to Microsoft Word and Excel. Create mass mailings or e-mail blitzes and other notifications from your contact information or transaction information. Export data to Excel for additional analysis.
<b>Navigation Centers</b>	A more intuitive way to navigate and gain access to information. Get quick access to key information and tasks.
<b>New Company Setup Wizard</b>	The New Company Setup Wizard walks customers through the process of setting up their business. Our customers will simply have to answer a few questions about their business and Peachtree will do the rest, streamlining the setup process and allowing for easier orientation and decreased time requirements for task completion
<b>Pay Your Bills</b>	Write your checks and pay your bills as if you were working in your own checkbook. Simply select which vendors and bills to pay, even review the invoice detail in one click, and print the checks-task done!
<b>QuickBooks® Conversion<sup>4</sup></b>	If a customer is switching from QuickBooks, Peachtree has a built-in conversion wizard which makes the conversion simple and easy. The wizard walks the customer through all of the steps and will get them up and running quickly. Please note that this conversion utility does not include Quicken or Simple Start conversions.
<b>Sample Chart of Accounts</b>	Peachtree provides customers with several options when setting up their company. Customers can choose from a simplified Chart of Accounts listing or choose from up to 75 sample company templates depending on their business need and familiarity with accounting.
<b>Track Payments</b>	Instantly know which purchases or invoices are paid in full, partially paid, past due or unpaid so you can easily stay on top of who owes you and who you owe.
<b>Track Receipts</b>	Track each invoice until it's paid and see how your receipts affect your balance.
<b>User Security</b>	Peachtree provides you with the ability to control user access with a high degree of precision. Security controls in Peachtree allow for module- or screen-level access control. Administrators can select from dozens of specific areas to give add, edit, view-only, or no access to each user.
<b>Year-End Wizard</b>	Save time and follow the correct steps during the critical process of closing your fiscal year.

<sup>1</sup> Free support provided for currently supported products. Additional support is available for a fee. Sage reserves the right to limit calls to 1 hour or 1 incident.

<sup>2</sup> Sage is not liable or responsible for any fines or penalties that may result from errors in your company accounting records. The Internal Accounting Review is not intended to uncover all questionable transactions.

<sup>3</sup> Requires Microsoft Excel, Word and Outlook 2002, 2003, or 2007.

<sup>4</sup> Versions 2006 – 2009. Excludes conversion of QuickBooks individual payroll transactions. For additional information on conversion limitations, please visit [www.peachtree.com/qb](http://www.peachtree.com/qb)