



POS features worksheet

Not all businesses need every POS capability. The following worksheet of popular POS features is intended to assist you identify requirements for your system both now and in the future.

System Features	Must Have	Would Like
Dashboard View of Key Performance Indicators	<input type="checkbox"/>	<input type="checkbox"/>
PCI DSS compliancy (secure credit card encryption)	<input type="checkbox"/>	<input type="checkbox"/>
Customizable interface	<input type="checkbox"/>	<input type="checkbox"/>
Multiple locations	<input type="checkbox"/>	<input type="checkbox"/>
Multiple companies	<input type="checkbox"/>	<input type="checkbox"/>
Audit trail	<input type="checkbox"/>	<input type="checkbox"/>
Import/Export utilities	<input type="checkbox"/>	<input type="checkbox"/>
Upgrade utilities	<input type="checkbox"/>	<input type="checkbox"/>
Wide Area Network support	<input type="checkbox"/>	<input type="checkbox"/>
Training mode	<input type="checkbox"/>	<input type="checkbox"/>
Time cards	<input type="checkbox"/>	<input type="checkbox"/>

Point of Sale Features	Must Have	Would Like
Touch screen interface	<input type="checkbox"/>	<input type="checkbox"/>
Sales and returns	<input type="checkbox"/>	<input type="checkbox"/>
Order processing	<input type="checkbox"/>	<input type="checkbox"/>
Backorders and special orders	<input type="checkbox"/>	<input type="checkbox"/>
Layaways	<input type="checkbox"/>	<input type="checkbox"/>
Holds and quotes	<input type="checkbox"/>	<input type="checkbox"/>
Offline ticket entry	<input type="checkbox"/>	<input type="checkbox"/>
Ticket history	<input type="checkbox"/>	<input type="checkbox"/>
Gift registries	<input type="checkbox"/>	<input type="checkbox"/>
Credit/Debit card processing	<input type="checkbox"/>	<input type="checkbox"/>
Internet gateway credit/debit authorizations	<input type="checkbox"/>	<input type="checkbox"/>
Signature capture	<input type="checkbox"/>	<input type="checkbox"/>
Check authorization	<input type="checkbox"/>	<input type="checkbox"/>
Bad check tracking	<input type="checkbox"/>	<input type="checkbox"/>
EBT processing	<input type="checkbox"/>	<input type="checkbox"/>
Gift certificates	<input type="checkbox"/>	<input type="checkbox"/>
Gift cards	<input type="checkbox"/>	<input type="checkbox"/>
Store credits	<input type="checkbox"/>	<input type="checkbox"/>
Payments on customer accounts	<input type="checkbox"/>	<input type="checkbox"/>
Cash drops	<input type="checkbox"/>	<input type="checkbox"/>
Multiple currencies	<input type="checkbox"/>	<input type="checkbox"/>
On-the-fly data entry	<input type="checkbox"/>	<input type="checkbox"/>



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Manager overrides	<input type="checkbox"/>	<input type="checkbox"/>
Ticket reprints	<input type="checkbox"/>	<input type="checkbox"/>
End-of-day processing	<input type="checkbox"/>	<input type="checkbox"/>
Drawer readings	<input type="checkbox"/>	<input type="checkbox"/>
Daily reports	<input type="checkbox"/>	<input type="checkbox"/>
Drawer reconciliation	<input type="checkbox"/>	<input type="checkbox"/>
Compulsory cash drawer close	<input type="checkbox"/>	<input type="checkbox"/>
Admission tickets	<input type="checkbox"/>	<input type="checkbox"/>
Group price discounts	<input type="checkbox"/>	<input type="checkbox"/>
Mix-and-match pricing	<input type="checkbox"/>	<input type="checkbox"/>
Graphical customer displays with point-of-purchase advertising	<input type="checkbox"/>	<input type="checkbox"/>
Age-restricted sales	<input type="checkbox"/>	<input type="checkbox"/>
Weighed items with scale support and tare weights	<input type="checkbox"/>	<input type="checkbox"/>
Commission tracking	<input type="checkbox"/>	<input type="checkbox"/>
Rentals	<input type="checkbox"/>	<input type="checkbox"/>

Inventory Management Features	Must Have	Would Like
On-hand quantity tracking	<input type="checkbox"/>	<input type="checkbox"/>
Multiple barcodes per item	<input type="checkbox"/>	<input type="checkbox"/>
Physical count	<input type="checkbox"/>	<input type="checkbox"/>
Multiple stocking locations	<input type="checkbox"/>	<input type="checkbox"/>
Transfers between locations	<input type="checkbox"/>	<input type="checkbox"/>
Retail kits	<input type="checkbox"/>	<input type="checkbox"/>
Serial number tracking	<input type="checkbox"/>	<input type="checkbox"/>
Lot number tracking	<input type="checkbox"/>	<input type="checkbox"/>
Random-weight barcodes	<input type="checkbox"/>	<input type="checkbox"/>
Weight tracking	<input type="checkbox"/>	<input type="checkbox"/>
Alternate selling units	<input type="checkbox"/>	<input type="checkbox"/>
Substitute items	<input type="checkbox"/>	<input type="checkbox"/>
Multiple price levels	<input type="checkbox"/>	<input type="checkbox"/>
Promotional pricing	<input type="checkbox"/>	<input type="checkbox"/>
Contract and special pricing	<input type="checkbox"/>	<input type="checkbox"/>
Location-specific prices	<input type="checkbox"/>	<input type="checkbox"/>
Markdown tracking	<input type="checkbox"/>	<input type="checkbox"/>
Multiple vendors for each item	<input type="checkbox"/>	<input type="checkbox"/>
Open-to-buy merchandise budgets	<input type="checkbox"/>	<input type="checkbox"/>



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Customer Tracking Features	Must Have	Would Like
Loyalty programs	<input type="checkbox"/>	<input type="checkbox"/>
Customer cards	<input type="checkbox"/>	<input type="checkbox"/>
Detailed sales history	<input type="checkbox"/>	<input type="checkbox"/>
Accounts receivables	<input type="checkbox"/>	<input type="checkbox"/>
Credit limits and controls	<input type="checkbox"/>	<input type="checkbox"/>
Cash receipts processing	<input type="checkbox"/>	<input type="checkbox"/>
Statement printing	<input type="checkbox"/>	<input type="checkbox"/>
Customer-specific pricing	<input type="checkbox"/>	<input type="checkbox"/>

Purchasing Features	Must Have	Would Like
Multi-location purchasing	<input type="checkbox"/>	<input type="checkbox"/>
Restocking orders	<input type="checkbox"/>	<input type="checkbox"/>
Purchasing advice	<input type="checkbox"/>	<input type="checkbox"/>
Receivings with or without a PO	<input type="checkbox"/>	<input type="checkbox"/>
Accounts payable interface	<input type="checkbox"/>	<input type="checkbox"/>
Returns to vendor	<input type="checkbox"/>	<input type="checkbox"/>
Customer-specific purchases	<input type="checkbox"/>	<input type="checkbox"/>

Labeling Features	Must Have	Would Like
Item and customer label printing	<input type="checkbox"/>	<input type="checkbox"/>
Barcode printing	<input type="checkbox"/>	<input type="checkbox"/>
Graphical WYSIWYG label designer	<input type="checkbox"/>	<input type="checkbox"/>
Coded cost printing	<input type="checkbox"/>	<input type="checkbox"/>

Apparel Grid Features	Must Have	Would Like
Two- or three-dimensional grids for color/size/patterns	<input type="checkbox"/>	<input type="checkbox"/>
Cell-specific barcodes	<input type="checkbox"/>	<input type="checkbox"/>
Oversize pricing	<input type="checkbox"/>	<input type="checkbox"/>

Accounting Interface Features	Must Have	Would Like
Interface to General Ledger and Accounts Payable software	<input type="checkbox"/>	<input type="checkbox"/>
Payroll integration	<input type="checkbox"/>	<input type="checkbox"/>
Profit centers	<input type="checkbox"/>	<input type="checkbox"/>
Bank deposit management	<input type="checkbox"/>	<input type="checkbox"/>



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Credit Card Features	Must Have	Would Like
Built-in credit/debit card processing	<input type="checkbox"/>	<input type="checkbox"/>
Internet gateway credit/debit authorizations	<input type="checkbox"/>	<input type="checkbox"/>
CVV2/CVC2	<input type="checkbox"/>	<input type="checkbox"/>
Level II Purchase Cards	<input type="checkbox"/>	<input type="checkbox"/>
EBT (Electronic Benefit Transfer)	<input type="checkbox"/>	<input type="checkbox"/>
PCI DSS compliancy (secure credit card encryption)	<input type="checkbox"/>	<input type="checkbox"/>

Ecommerce Features	Must Have	Would Like
Integrated ecommerce system	<input type="checkbox"/>	<input type="checkbox"/>
Website hosting	<input type="checkbox"/>	<input type="checkbox"/>
Shopping cart	<input type="checkbox"/>	<input type="checkbox"/>
SSL security	<input type="checkbox"/>	<input type="checkbox"/>
Boutique stores	<input type="checkbox"/>	<input type="checkbox"/>

Reporting Features	Must Have	Would Like
Crystal Reports integration	<input type="checkbox"/>	<input type="checkbox"/>
Ticket history reports	<input type="checkbox"/>	<input type="checkbox"/>
End of day reports	<input type="checkbox"/>	<input type="checkbox"/>
Exception reports	<input type="checkbox"/>	<input type="checkbox"/>
Inventory analysis reports	<input type="checkbox"/>	<input type="checkbox"/>
Inventory valuation reports	<input type="checkbox"/>	<input type="checkbox"/>
Merchandising reports	<input type="checkbox"/>	<input type="checkbox"/>
Sales analysis reports	<input type="checkbox"/>	<input type="checkbox"/>
Sales history reports	<input type="checkbox"/>	<input type="checkbox"/>
Stock status reports	<input type="checkbox"/>	<input type="checkbox"/>

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